

SCHOOL YEAR: 2025-2026

SUMMATIVE EVALUATION RATING

(check one)

☒ Satisfactory ☐ Unsatisfactory

EDUCATIONAL ADMINISTRATOR EVALUATION REPORT

Directions: Follow the guidelines on the reverse side of this form. Complete all information of this form. Attach copy of narrative evaluation statement. A satisfactory summative Evaluation Rating is required to receive a salary increase for the following year.

Regina Bast	Maddy Hackett
Name of Employee	Name of Appraiser
Work-Based Learning Coordinator	Principal
Title of Position/Location	Title of Appraiser's Position

Click or tap here to enter text. STATUS: (CHECK ONE): ☐ Probationary ☒ Tenured

AREAS OF FOCUS: (Some or all of the following areas may be considered as applicable)

1. **Professional Knowledge and Growth** - Has information needed to function as an educational leader; Demonstrates professional growth by staying current in new trends and approaches in the field (including knowledge and application of technology), and by disseminating ideas and information to other professionals; Uses evaluative information for improvement of performance.

Ms. Bast has built and maintained relationships with GC Tech's industry partners. This is integral in ensuring that students meet work-based learning requirements that lead to a technical endorsement.

2. **Personnel Management and Leadership** - Manages personnel effectively through activities such as delegating appropriately, encouraging personal and professional growth and leadership among staff, and effectively evaluating the job performance of subordinates; Shows initiative; Promotes and supports goals of the agency and the program.

Regina works with GC Tech students to support them in their developing work readiness. Additionally she has supported the larger Nassau BOCES organization in the Manufacturing project. Mr. Dalton has worked closely with her and shared: " Regina has consistently distinguished herself as a collaborative leader and a strong advocate for Career and Technical Education (CTE) and workforce development. She has worked collaboratively with me to advance the Advanced Manufacturing Program we will be launching. This includes supporting the Workforce Development Summit at the Cradle of Aviation and visiting various industry partners' locations with me to learn about their needs and how Nassau BOCES can assist. She has

demonstrated a desire to grow professionally by enrolling in a master's program and by seeking advice on various aspects of her role."
